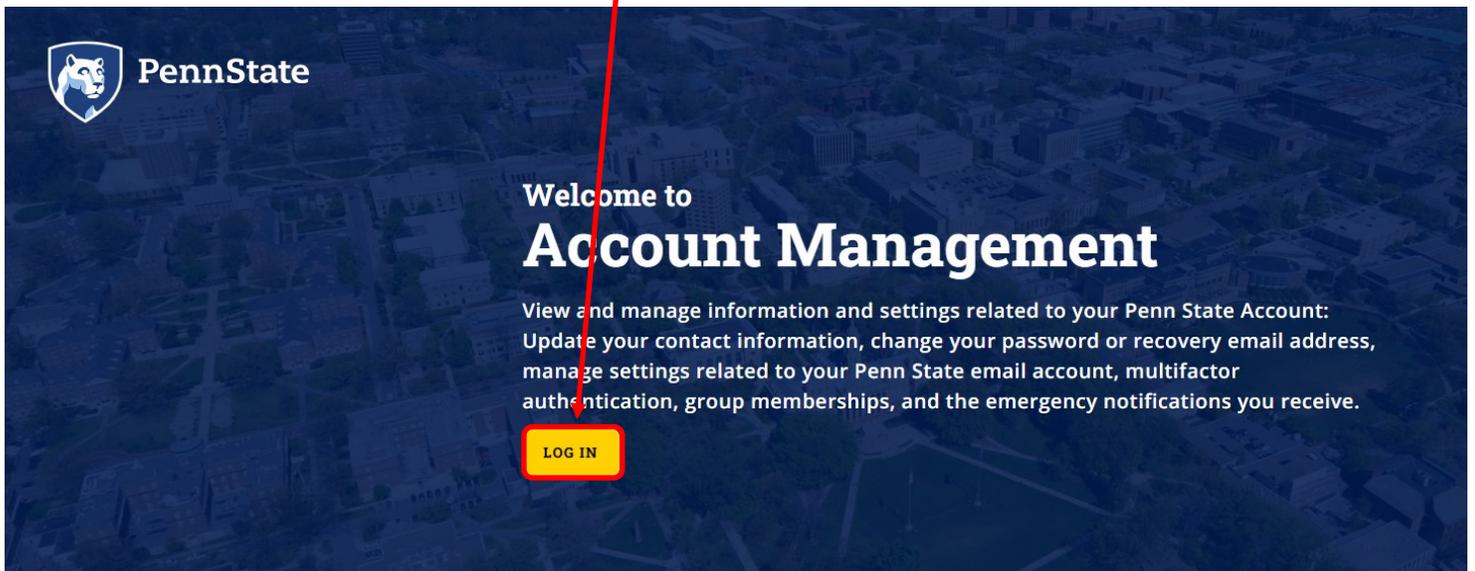
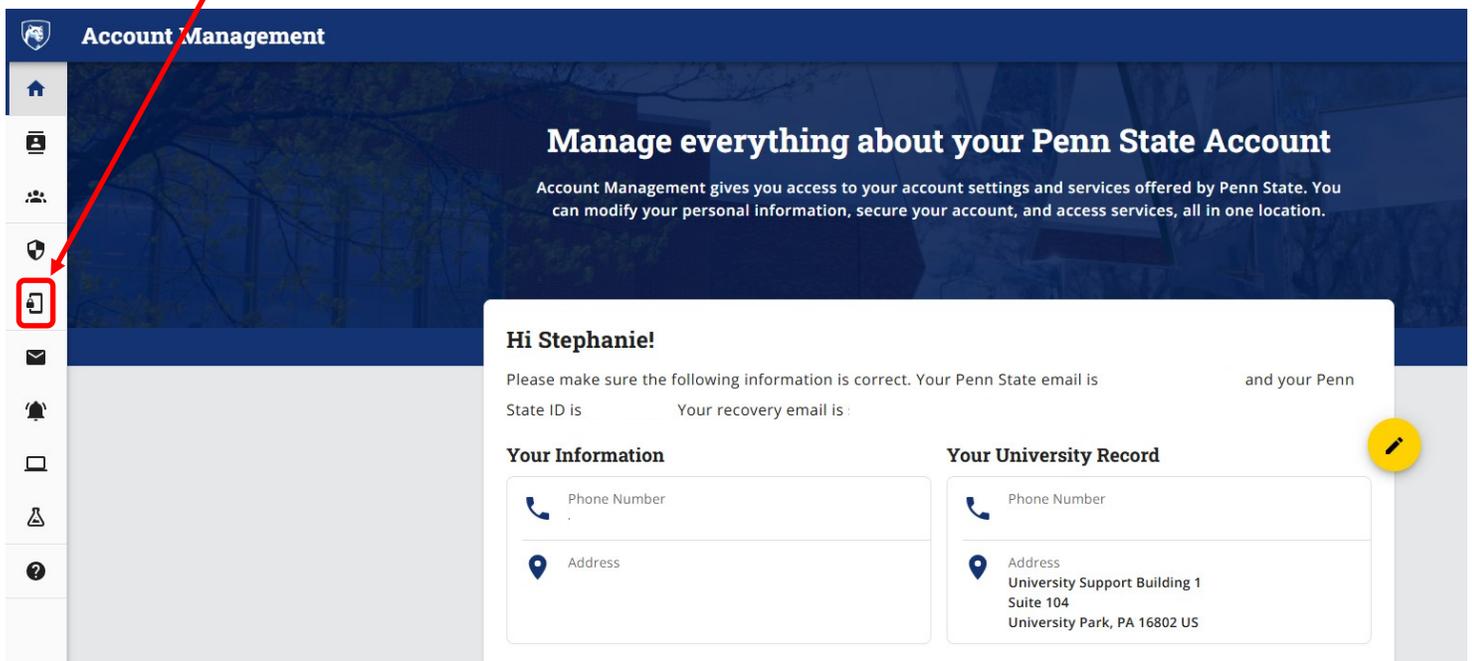


Ccure 9000: Microsoft Multifactor Authentication

1. Go to [Accounts.psu.edu](https://accounts.psu.edu), and select “Log In.”

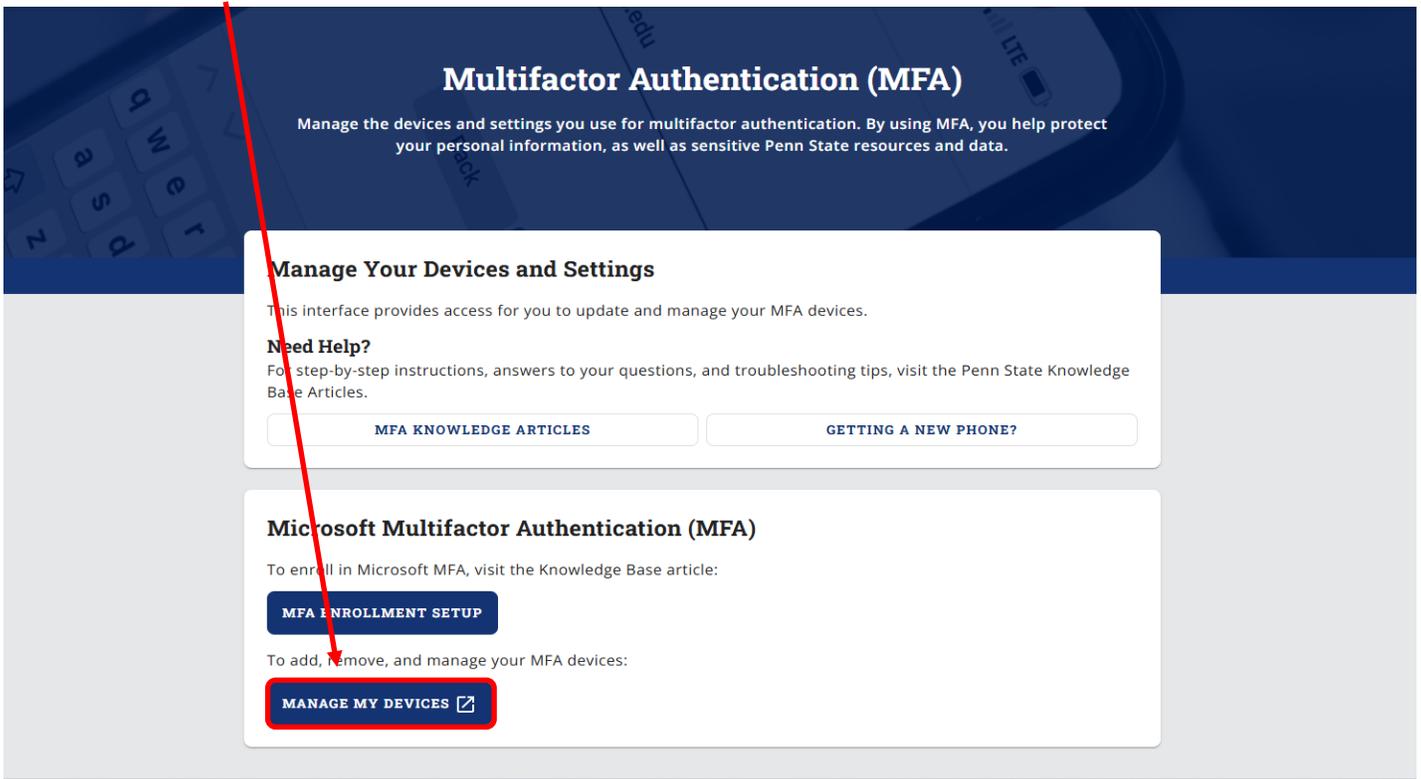


2. Select “Multifactor Settings.”



Ccure 9000: Microsoft Multifactor Authentication

3. Select “Manage My Devices.”



Multifactor Authentication (MFA)

Manage the devices and settings you use for multifactor authentication. By using MFA, you help protect your personal information, as well as sensitive Penn State resources and data.

Manage Your Devices and Settings

This interface provides access for you to update and manage your MFA devices.

Need Help?
For step-by-step instructions, answers to your questions, and troubleshooting tips, visit the Penn State Knowledge Base Articles.

[MFA KNOWLEDGE ARTICLES](#) [GETTING A NEW PHONE?](#)

Microsoft Multifactor Authentication (MFA)

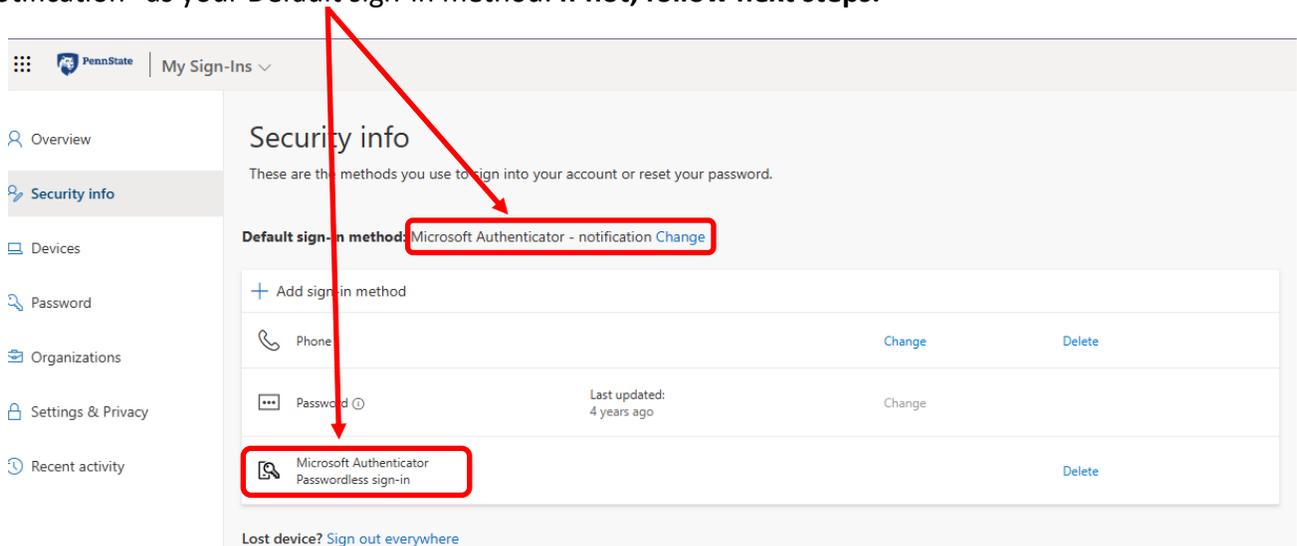
To enroll in Microsoft MFA, visit the Knowledge Base article:

[MFA ENROLLMENT SETUP](#)

To add, remove, and manage your MFA devices:

[MANAGE MY DEVICES](#)

4. Ensure that you have the “Microsoft Authenticator” as a sign in method and “Microsoft Authenticator—notification” as your Default sign-in method. **If not, follow next steps.**



PennState | My Sign-Ins

Security info

These are the methods you use to sign into your account or reset your password.

Default sign-in method: [Microsoft Authenticator - notification](#) [Change](#)

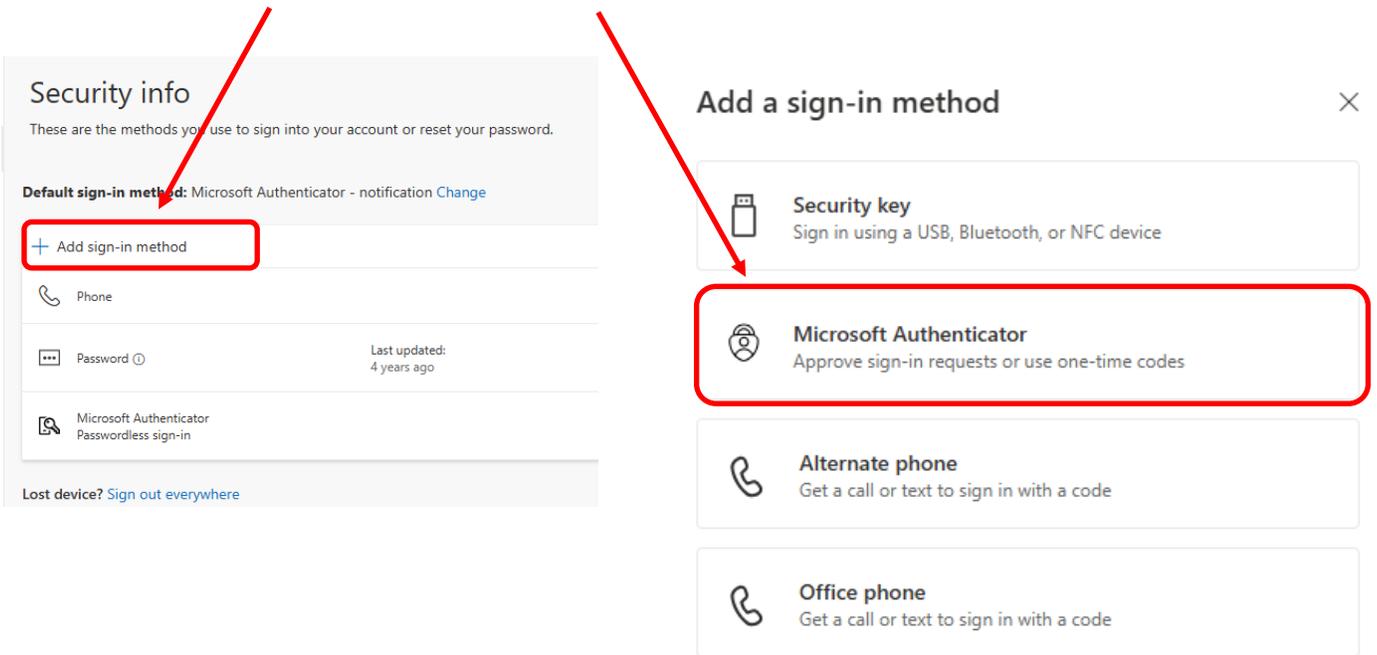
[+ Add sign-in method](#)

Phone	Change	Delete
Password	Last updated: 4 years ago Change	
Microsoft Authenticator Passwordless sign-in		Delete

Lost device? [Sign out everywhere](#)

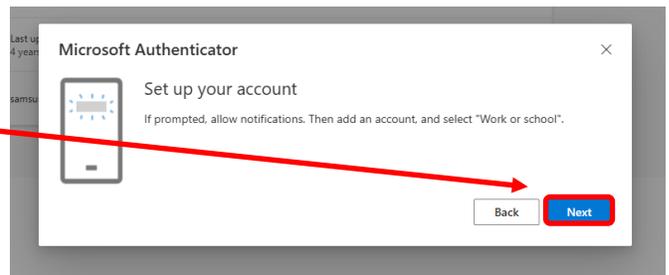
Ccure 9000: Microsoft Multifactor Authentication

5. Select “+ Add sign-in method,” then select “Microsoft Authenticator.”

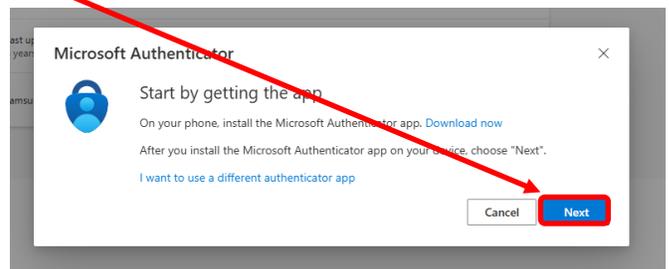


The image shows two screenshots from a Windows account security settings page. The left screenshot, titled "Security info", shows the "Default sign-in method" as "Microsoft Authenticator - notification" and a red box around the "+ Add sign-in method" button. The right screenshot, titled "Add a sign-in method", shows a list of options: "Security key", "Microsoft Authenticator", "Alternate phone", and "Office phone". The "Microsoft Authenticator" option is highlighted with a red box. Red arrows indicate the flow from the "Add sign-in method" button to the "Microsoft Authenticator" option.

6. Select “Next.”



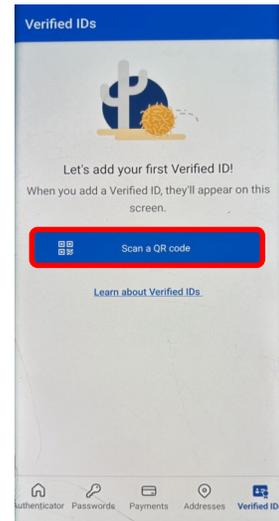
The screenshot shows the "Microsoft Authenticator" setup screen with the heading "Set up your account". Below the heading, it says "If prompted, allow notifications. Then add an account, and select 'Work or school'." At the bottom right, there are "Back" and "Next" buttons. A red arrow points from the "Next" button in this screenshot to the "Next" button in the screenshot below.



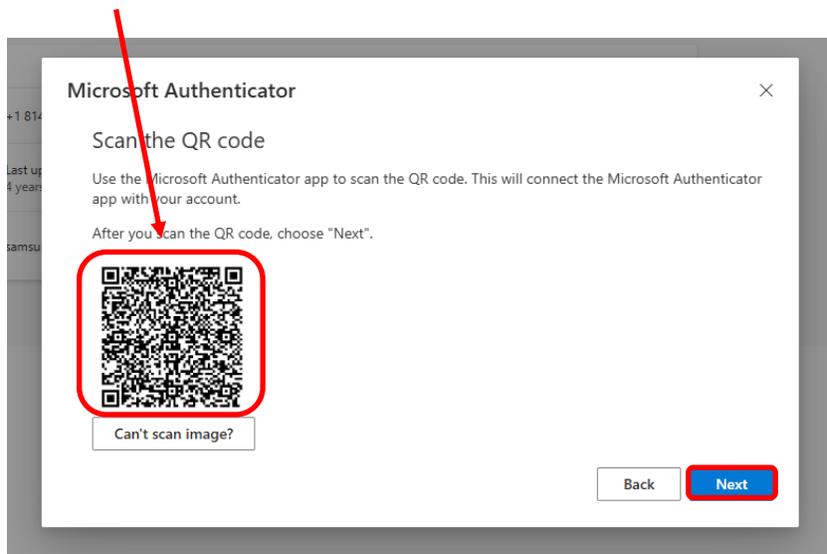
The screenshot shows the "Microsoft Authenticator" setup screen with the heading "Start by getting the app". Below the heading, it says "On your phone, install the Microsoft Authenticator app. Download now" and "After you install the Microsoft Authenticator app on your device, choose 'Next'." At the bottom right, there are "Cancel" and "Next" buttons. A red arrow points from the "Next" button in this screenshot to the "Next" button in the screenshot above.

Ccure 9000: Microsoft Multifactor Authentication

7. Download and open the Authenticator app on your mobile device and select “Verified IDs,” then select “Scan a QR code.” Ensure that your push notifications are turned on within your phone settings.

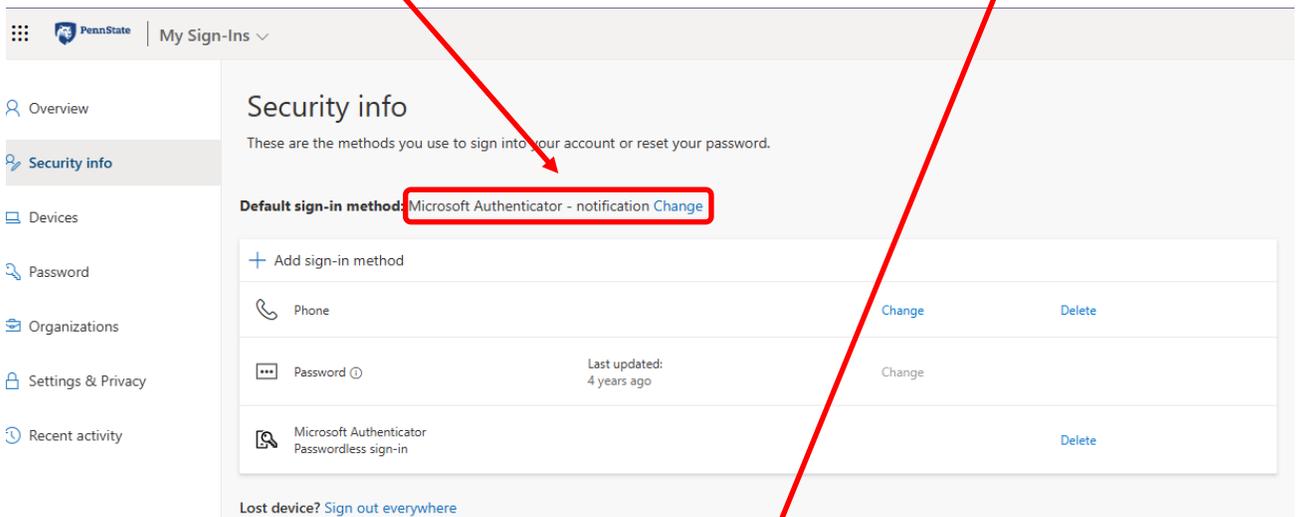


8. Scan the QR code on your computer screen, then select “Next.”

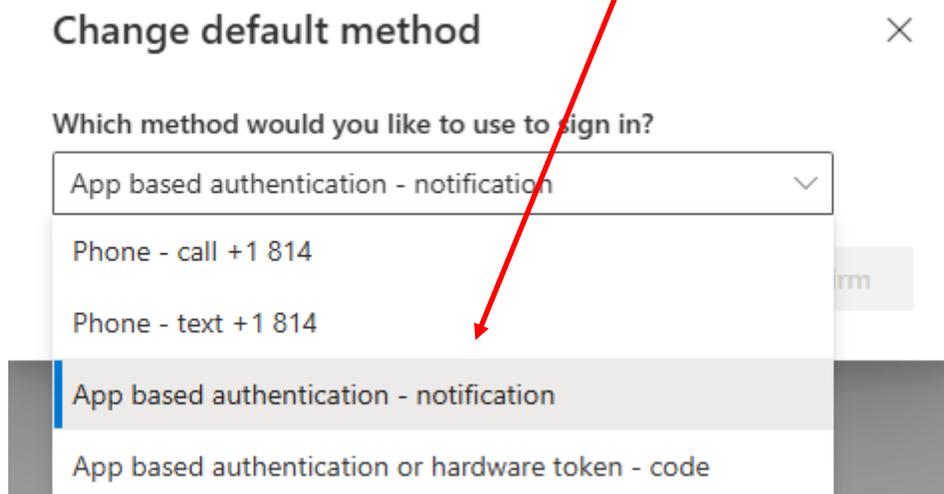


Ccure 9000: Microsoft Multifactor Authentication

9. Select “Change” and select “App based authentication—notification” as your Default sign-in method.



The screenshot shows the Microsoft Security Info page for a PennState account. The left sidebar contains navigation options: Overview, Security info (selected), Devices, Password, Organizations, Settings & Privacy, and Recent activity. The main content area is titled "Security info" and includes the text "These are the methods you use to sign into your account or reset your password." Below this, the "Default sign-in method" is listed as "Microsoft Authenticator - notification" with a "Change" link next to it. A red box highlights the "Change" link. Below the default method, there is an "Add sign-in method" button and a list of existing methods: "Phone", "Password" (last updated 4 years ago), and "Microsoft Authenticator Passwordless sign-in". Each method has a "Change" or "Delete" link. A red arrow points from the "Change" link in the default method row to the "Change default method" dialog box shown below.



The screenshot shows a "Change default method" dialog box. The title is "Change default method" with a close button (X) in the top right corner. The question is "Which method would you like to use to sign in?". Below the question is a dropdown menu with the following options: "App based authentication - notification" (selected), "Phone - call +1 814", "Phone - text +1 814", "App based authentication - notification", and "App based authentication or hardware token - code". A red arrow points from the "Change" link in the previous screenshot to the "App based authentication - notification" option in the dropdown menu.